

Accountant / Admin Officer, PNY Trainings

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Company: PNY Trainings

Location: Rawalpindi Cantonment

Category: business-and-financial-operations

We are looking for an Accountant / Admin Officer Manage day-to-day financial transactions, including accounts payable and accounts receivable. Reconcile bank statements and prepare monthly financial statements. Manage the general ledger and perform journal entries as necessary. Manage cash flow and prepare cash forecasts. Cash Handling, Petty Cash Handling. Collaborate with the team to develop and implement financial policies and procedures. Degree Title: BBA/ BS / B.Com / Equivalent Career Level: Experienced Professional Experience: 3 Years Apply By Date: Mar 16, 2024 For further information, and to apply, please visit our website via the "Apply" button below. Specialist Accounting Consultants SMC Private Limited Specialist Accounting Consultants SMC Private Limited #J-18808-Ljbffr

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