

Application Administrator (Digitization and Workflow Management)

[Apply Now](#)

Company: Sui Southern Gas Company Limited

Location: Karachi Division

Category: other-general

Application Administrator (Digitization and Workflow Management) March 19, 2023 JOB

DETAILS: Qualification & Experience: Bachelors in Computer Engineering/ Electronic with at least 2 years of working experience of Workflow Management with digital transformation.

Skills: Excellent understanding of Document Management System and Digitization. Logging, tracking and auditing knowledge with awareness of digital onboarding. Sound knowledge of Business applications/workflows management. Integration of document management system with other business applications. Must have on hand experience with enterprise level

Document Management System with administration & Users management. Sound knowledge of various scanning formats and tagging in the system. Document Management Systems certifications will be added advantage. Responsibilities: Administration of Document

Management System, Workflows, User Management, reporting & integration with other business applications. Configure and maintain DMS servers and workflows including

monitoring of system health and performance, to ensure high levels of performance,

availability and security. Implement best practices for new and existing solutions. Proactively ensure the highest levels of systems and infrastructure availability. Monitor and test

application performance for potential bottlenecks, identify possible solutions. Maintain security, backup, and redundancy strategies. Performing server backups & recovery & Mitigating

security vulnerabilities. Writing and maintaining Technical Documentation and Standard

Operating Procedures. Recommendations for future upgrades. Copyright (c) 2018-2023 Sui Southern Gas Company Limited. All Rights Reserved.

#J-18808-Ljbffr

[Apply Now](#)

Cross References and Citations:

1. Application Administrator (Digitization and Workflow Management) [Ecologyjobs Jobs Karachi Division Ecologyjobs ↗](#)
2. Application Administrator (Digitization and Workflow Management) [Finlandjobs Jobs Karachi Division Finlandjobs ↗](#)
3. Application Administrator (Digitization and Workflow Management) [Venezuelajobs Jobs Karachi Division Venezuelajobs ↗](#)
4. Application Administrator (Digitization and Workflow Management) [Entertainmentjobsnearme Jobs Karachi Division Entertainmentjobsnearme ↗](#)
5. Application Administrator (Digitization and Workflow Management) [Belgiumjobs Jobs Karachi Division Belgiumjobs ↗](#)
6. Application Administrator (Digitization and Workflow Management) [Iexpertini Jobs Karachi Division Iexpertini ↗](#)
7. Application Administrator (Digitization and Workflow Management) [Barcelonajobs Jobs Karachi Division Barcelonajobs ↗](#)
8. Application Administrator (Digitization and Workflow Management) [Visualcontentcareeropportunities Jobs Karachi Division Visualcontentcareeropportunities ↗](#)
9. Application Administrator (Digitization and Workflow Management) [Dallasjobs Jobs Karachi Division Dallasjobs ↗](#)
10. Application Administrator (Digitization and Workflow Management) [Enforcementjobs Jobs Karachi Division Enforcementjobs ↗](#)
11. Application Administrator (Digitization and Workflow Management) [Jobscareerscentral Jobs Karachi Division Jobscareerscentral ↗](#)
12. Application Administrator (Digitization and Workflow Management) [Managementjobs Jobs Karachi Division Managementjobs ↗](#)
13. Application Administrator (Digitization and Workflow Management) [Craigsjobs Jobs Karachi Division Craigsjobs ↗](#)

14. Application Administrator (Digitization and Workflow Management)
Videographerjobs Jobs Karachi Division Videographerjobs ↗
15. Application Administrator (Digitization and Workflow Management)
Christmasjobs Jobs Karachi Division Christmasjobs ↗
16. Application Administrator (Digitization and Workflow Management)
Insurancejobs Jobs Karachi Division Insurancejobs ↗
17. Application Administrator (Digitization and Workflow Management)
Presidentjobs Jobs Karachi Division Presidentjobs ↗
18. Application Administrator (Digitization and Workflow Management)
Firefighterjobsnearme Jobs Karachi Division Firefighterjobsnearme ↗
19. Application administrator (digitization and workflow management) Jobs Karachi division ↗
20. AMP Version of Application administrator (digitization and workflow management) ↗
21. Application administrator (digitization and workflow management) Karachi division Jobs ↗
22. Application administrator (digitization and workflow management) Jobs Karachi division ↗
23. Application administrator (digitization and workflow management) Job Search ↗
24. Application administrator (digitization and workflow management) Search ↗
25. Application administrator (digitization and workflow management) Find Jobs ↗

Source: <https://pk.expertini.com/jobs/job/application-administrator-digitization-and-workfl-karachi-division-sui-southern-gas-com-1398-20072/>

Generated on: 2024-05-05 by Expertini.Com