

Asst. Accounts Manager

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Company: DOTCLICK

Location: Karachi Division

Category: business-and-financial-operations

Prepares asset, liability, and capital account entries by compiling and analyzing account information. Documents financial transactions by entering account information. Recommends financial actions by analyzing accounting options. Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports. Substantiates financial transactions by auditing documents. Maintains accounting controls by preparing and recommending policies and procedures. Guides accounting clerical staff by coordinating activities and answering questions. Reconciles financial discrepancies by collecting and analyzing account information. Job Specification General business knowledge Information technology expertise Communication skills Leadership abilities Customer service orientation About Us Dotclick is a Creative mind solution company providing Branded SMS , Bulk SMS , Web Hosting , Website Design & Development & Social Media Marketing to wide variety of clients across ALL OVER THE WORLD. mustakbil.com asks for your consent to use your personal data to: perm_identity Personalised ads and content, ad and content measurement, audience insights and product development devices Store and/or access information on a device Some vendors may process your personal data on the basis of legitimate interest, which you can object to by managing your options below. Look for a link at the bottom of this page or in our privacy policy where you can withdraw consent.

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