

Business Management Executive (Apr-24)

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Company: People

Location: Lahore

Category: other-general

About the job Business Management Executive (Apr-24) People is an international HR Services company operating in Pakistan and serving domestic and multi-national client organizations across all HR functions. We are looking for a BUSINESS MANAGEMENT EXECUTIVE . Job Role and Duties: Business Affairs Management ; Coordinating with all departmental heads for necessary follow-up on departmental deliverables.

To overview departmental performance against budget.

Process re-engineering for improving effectiveness and efficiency.

To coordinate and facilitate compliance functions.

Coordination with vendors and other outside counterparties. Maintaining calendar and consistently following up with stakeholders on assigned tasks. Qualification & Skills: Minimum 2 years of experience.

Fresh graduates are encouraged to apply under the management trainee program however salary/compensation will be at the lower end of the range.

Minimum Bachelor's Degree (BBA / MBA) #J-18808-Ljbffr

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