

Deputy Manager HR

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Company: Pak Suzuki Motors Co.

Location: Karachi Division

Category: office-and-administrative-support

PSMCL is looking for a HR professional with 5-6 years of hands on experience of Recruitment and OD

Recruitment:1. To Supervise the recruitment & selection activities (employment tests, interviews etc)2. To facilitate and conduct hiring and selection interviews for various positions.3. To Coordinate with recruitment agencies / advertisement agencies for publication and recruitment purposes.OD1. To plan and organize in-house training programs in consultation with external training bodies / trainers2. To proceed cases of local (external) and foreign trainings and supervise post training activities.3. To conduct research and comparative analysis of training institutes / trainers, training programs as and when required.4. To conduct training / awareness session for employees as and when required.

Job Specification

Organizational Development

Recruitment & Selection

Planning and Scheduling

Skills

Communication Skills

Pak Suzuki Motor Company Limited (PSMC) is a Pakistan-based automobile manufacturing company. The Company is a joint venture between Pakistan Automobile Corporation Limited and Suzuki Motor Corporation of Japan. The Company exports Suzuki Ravi Picmustakbil.com asks for your consent to use your personal data to: perm_identity Personalised ads and content, ad and content measurement, audience insights and product development

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