

Financial Controller

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Company: The Hadi Travel & Tours

Location: Islamabad

Category: business-and-financial-operations

Job Description for Financial Controller

Are you the type of person that is passionate about reporting standards, internal controls, corporate taxation and cost management? Do you have an insatiable appetite for recording accurate financial data and integrating technology in this process to make the data more robust/accessible? As Pakistan's top Online Travel Platform, Sastaticket.pk has access to volumes of financial data with ample opportunity for you to explore your passion.

As a Financial Controller, you will be responsible for driving cost savings, working with Engineering & Data Science teams for a smooth integration of financial data into ERP & PowerBI to reach 100% automation and ensuring financial information is readily available at all times to the Senior Management. You will be at the forefront of Sastaticket's Finance initiatives and will be reporting directly to the Head of Finance.

You will be responsible to improve the operational performance of the Finance team by ensuring accurate information is recorded by them in the most efficient manner. You will also be responsible to close all external audit observations in a timely manner along with complying with IFRS/Non-IFRS & SBP rules and regulations.

As Financial Controller, you will also be responsible for timely month-end closing and developing various SOPs for financial controls/reporting.

Responsibilities

1. Period End Closing

Responsible for the accuracy and timely close of accounts according to IFRS/Non-IFRS measures

Lead month-end P&L meetings and present the results to the Head of Finance

2. Balance Sheet Integrity

Take full accountability for the timely and accurate preparation of the balance sheet reconciliations

Approve Balance Sheet reconciliations and be able to provide explanations related to the accounts

Conduct regular Balance Sheet reviews with Head of Finance

Analyze financial statements while highlighting risks, opportunities and areas of focus and maintain healthy balance sheet position

Review reports that are sent to the auditors, regulators and investors and provide insights and informative commentary to Head of Finance

Ensure accurate preparation of the Cashflow Forecast, conduct meeting with Head of Finance and Business Analyst to ensure the accuracy of the forecast

3. Internal controls

SOP development of various internal processes

Maintaining record of all financial data in an organized manner

Ensure the company is hedged with appropriate insurance cover

4. Statutory Requirements

Provide support/information for the annual Tax submission within the timelines as shared by external auditors

Oversee annual external audit

Work with Head of Finance to deliver Group & External Audit Requirements such as Statutory Disclosures and total tax contributions

5. Process/Systems/Continuous Improvement

Work proactively with Engineering and Data Science teams on continuous improvement/automation projects

Embrace and lead process/system change.

Work with Head of Finance to drive transformation of processes and compliance of policies

6. People Management

Coach and train the team members to ensure team members have relevant and updated knowledge in the areas they are responsible for (IFRS and Non-IFRS linked)

7. Relationships

Partnering with Head of Finance to discuss opportunities/issues and stay abreast of any new development that may impact P&L

Identify and build strong relationships with key stakeholders in Sastaticket and the Online Travel industry

Must-have requirements

Chartered Accountant (CA)/ ACCA from ICAP or ICAEW

1-2 years of post-qualification experience either in the firm or the industry

Experience with ERP systems like SAP

Experience in Finance transformation initiatives

Prior experience in month-end closing

Exhibit the customer centric mindset and the ability to manage tasks with competing priorities

Highly motivated, deadline driven, result focused and able to communicate effectively

Strong process & project management skills

Proactively highlights and progresses solutions for issues identified

Experience of coaching and stakeholder management

Ability to organize and prioritize in a fast-paced environment

Proactive approach with great problem- solving skills

Highly motivated to achieve results

Good team player: capable of working effectively with finance and non-finance team members

Has a love for traveling

We offer

Market Competitive Salary

Medical coverage for Self & Dependents

Company Stocks Sharing Plans

Gratuity

Travel Allowance ad Discounts

Recreational Activities

Friendly Working Environment

Flexible Working Hours

Reimbursement for technical courses

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