

GBS Hub Head of Finance

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Company: British American Tobacco

Location: Lahore

Category: other-general

BAT is evolving at pace - truly like no other organisation.

To achieve the ambition, we have set for ourselves, we are looking for colleagues who are ready to live our ethos every day. Come be a part of this journey!

BAT DIGITAL BUSINESS SOLUTIONS IS LOOKING FOR A GBS HUB HEAD OF FINANCE

GRADE: G36

JOB TITLE: GBS HUB Head of Finance

FUNCTION: GLOBAL BUSINESS SOLUTUONS (GBS)

LOCATION: Lahore, Pakistan

ROLE POSITIONING AND OBJECTIVES

This position entails overseeing the financial performance, profitability delivery, group reporting, and controls within the GBS Hub. It involves direct management of finance functions and indirect oversight through service line peers. The individual collaborates with the GBS Hub Leadership Team to achieve company objectives.

Responsibilities:

Contributing to project planning, budgeting, and identifying efficiency opportunities for enhanced profits and optimized cash flow/working capital.

Managing finance activities for the GBS Hub, including billing, monthly reporting, and annual statutory accounting.

Implementing arms-length billing arrangements for fiscal purposes and essential control routines related to the GBS Hub, Controls Navigator process, and Business Risk Management.

Ensuring sufficient liquidity, capital, and effective fund utilization by managing cash reserves in the GBS Hub.

Actively supporting hub expansion plans in collaboration with the Project Team.

Overseeing three direct reports.

This role holds a significant leadership and influential position within the Hub, responsible for fostering the appropriate culture within the GBS Hub center.

This influential role encompasses crucial deliverables, including:

Overseeing finance, statutory reporting, and financial activities within the GBS Hub.

Managing the statutory audit relationship with Deloitte on behalf of GBS.

Ensuring adequate funding for the GBS Hub and managing cash positions along with intercompany loans.

Maintaining a robust control environment within the GBS Hub, overseeing business risk, control navigator processes, and implementing essential policies and procedures (delegated authorities, cash advances, T&E, .

Ensuring that the expansion plan adheres to appropriate governance and procedures established at the GBS level.

WHAT YOU WILL BE ACCOUNTABLE FOR

Business/Operational/Technical Results:

Lead the finance team to ensure efficient and effective reporting of the GBS Hub's financial position and maintain a high-quality control environment, adhering to local tax regulations and voluntary best practice codes aligned with BAT's standards.

Generate management reports for all financial activities according to Group reporting requirements.

Uphold ledger integrity within a controlled environment for the GBS Hub, reconciling SAP reports to ledger balances and explaining movements in designated accounts.

Manage the recharges process within the GBS Hub, encompassing both planning and actual billing. Communicate recharge details with End Markets and the Centre.

Provide guidance and support to Business Continuity related to the expansion plan.

Leadership Results:

Actively promote the desired culture within the GBS Hub center.

Collaborate with the Management Team to ensure comprehensive understanding of commercial implications within proposals.

Develop, train, and mentor the finance team, including conducting appraisals, mid-year reviews, and providing input for TRM.

Demonstrate the ability to work autonomously, displaying initiative as a self-starter.

Exhibit a strong sense of urgency, work ethic, and adaptability within a dynamic work environment.

ESSENTIAL EXPERIENCE, SKILLS AND KNOWLEDGE

An accounting qualification with at least 8 years of post-qualification experience, showcasing expertise in financial accounting.

A university degree; additional education such as a Master's or Postgraduate degree or proof of continuous leadership development.

Self-motivation, high professional standards, and a focus on delivering exceptional internal customer service.

Familiarity with SAP, particularly within BAT, and a comprehensive understanding of interdepartmental relationships impacting sub ledgers.

Strong commercial awareness and knowledge of key interfaces.

Excellent management, coaching, and motivational skills for leading direct reports.

Superior interpersonal abilities for effective communication across staff levels, both internally and externally.

Knowledge of company controls, procedures, group policies, VAT, and tax legislation, coupled with leadership skills in managing finance-focused teams.

Proficiency in change management and influential skills to drive process enhancements.

WE ARE BAT

At BAT we are committed to our Purpose of creating A Better Tomorrow. This is what drives our people and our passion for innovation **See what is possible for you at BAT.**

Global Top Employer with 53,000 BAT people across more than 180 markets

Brands sold in over 200 markets, made in 44 factories in 42 countries

Newly established Tech Hubs building world-class capabilities for innovation in 4 strategic locations

Diversity leader in the Financial Times and International Women's Day Best Practice winner

Seal Award winner – one of 50 most sustainable companies

BELONGING, ACHIEVING, TOGETHER

Collaboration, diversity and teamwork underpin everything we do here at BAT. We know that collaborating with colleagues from different backgrounds is what makes us stronger and best prepared to meet our business goals. **Come bring your difference!**

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