

## HR Executive - Female

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Company: Ecommerce Inside

Location: Saddar Town

Category: office-and-administrative-support

HR Executive - Female  
Description: We are looking for a profile for HR Executive - Female who is enthusiastic and keen to pursue a career in the IT industry.  
Job Responsibilities & Requirements: Responsible for the entire Technical Recruitment Cycle including Job Advertisement, CV Screening, Interviewing, and Offer Placement. Completion of Past Employer Verification of New employees. Update New Employee Data and Reference Checking. Formation of Letters including appointment documents, Employment Agreements. Assist in employee relationships. Manage employee records and filing. Assist in other departmental activities and day-to-day operations. Generate monthly Attendance & Payroll. Familiar with concepts of HR, Good Command on MS Office and Good communication skills. 06 Months - 1 year of software house or Digital Agency experience. Market competitive salary. Employee Recognition Program. 5 Working Days. Friendly working environment. Annual Dinner. Employee Referral Bonus. Bi-Annual increment. 7 Days of Marriage Leaves. Recreational Activities.  
Experience: Education: B.COM/BBANight Shift: Days: Monday to Friday  
Timing: 08:00 Pm - 05:00 Am Location: Al Khaleej Tower, Shaheed e Millat Road, Karachi.  
Employment type: Full-Time  
Web Development Technologies You Name It, We've Got It! We build state of the art, hi-tech mobile apps, web apps and offer marketing solutions that lie in the intersection of technology, and innovation. Ecommerce Inside is fully equipped in terms of the latest tools, languages, and frameworks. We deliver the best and nothing less. We've got budget-friendly solutions and flexible design packages that meet your needs.  
Name Email Phone Description Testimonials From Our Clients. Your Work Is Commendable, I Am Glad That I Accepted Your Offer Of Developing A Website For My

Business. The Project Is Working Great And I Am Getting Daily Customers. Your work has proven to be most effective in my Blog Content Writing. I Am Glad That I Accepted Your Offer Of Articles Writing. The Project Is Working Great And I Am Getting Daily Customers. Nice work on my mobile app. I am very grateful to your app development team. The consultant was very helpful as well. Thanks a lot for your hard work and dedication to my project.- Jay Roswell Thanks for creating the video ad for my marketing campaign. Your work has proven to be most effective in my campaign. The ad looks great and is attracting a lot of people. Mia Marrow I have worked with my graphic designers over the past 3-4 years but working with 1st Agile Web Studio was by far the best experience that I have had in this industry. They did an amazing job getting exactly what we wanted for our logo and website. Tory Blaze Ecommerce Inside is a full-service digital solutions agency based in USA specializing in branding designs, Software, Mobile Apps, Webs, & Marketing Solutions.

#J-18808-Ljbffr

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