

Human Resources Specialist

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Company: Absolute Mutual LLC

Location: Islamabad

Category: other-general

Job Description
Company Description Absolute Mutual, LLC is a leading digital marketing agency based in Houston, creating comprehensive digital marketing solutions that elevate the brand of their clients. We specialize in delivering a range of services from strategic planning, targeted advertising, social media management, search engine optimization (SEO), to web development and more. We pride ourselves on our commitment to delivering results-driven digital marketing solutions that our clients can count on.
Role Description This is a full-time role for an HR Specialist at Absolute Mutual, LLC, located in Islamabad. The HR Specialist will be responsible for managing HR policies, employee benefits, personnel management, and other HR-related matters.

Address: I9/3, Islamabad Email: Contact Number: 0321-5927951 Job Timing: 7PM to

4AM Salary Range: 40K to 60K

Job Specification
Qualifications

Experience in Human Resources (HR) and HR Management

Knowledge of HR policies and best practices

Experience in employee benefits management and personnel management

Strong communication and interpersonal skills

Ability to work independently

Ability to maintain confidentiality and work with sensitive information

Bachelor's degree in Human Resources, Business Administration, or related field

Experience with HR software is a plus

Job Rewards and Benefits Accomodation, Health Insurance, Incentive Bonus, Life

Insurance,Medical,Provident Fund

#J-18808-Ljbffr

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