

## International Recruitment Executive (Healthcare)

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Company: MA Services (Pvt) Ltd.

Location: Islamabad

Category: other-general

About MicroAgility Services (Pvt.) Ltd?MicroAgility Services (Pvt) Ltd. was established in 2015 in Islamabad, Pakistan to offer Business Process Outsourcing (BPO) solutions to the businesses located in the US and Canada. MicroAgility Services enjoys rich business collaborations with well-known clients in these markets due to its staff's comprehensive knowledge of offshore business operation. Our strategy and unique business approach differentiate us from other companies that offer similar services. We highly value our human capital and believe that employees are our greatest asset. MicroAgility Services ensures that our employees continue to receive the best possible training and development. Role Summary: We are seeking a dynamic International Recruitment Executive, who can handle staffing requirements specifically for Healthcare industry like Nurses, Personal Support Workers (PSW), and Pharmacists. You will be responsible for sourcing, screening and providing a shortlist of qualified candidates for various roles. You will also network online and offline with potential candidates to promote our brand, reduce our time-to-hire and ensure we attract the best professionals. Ultimately, you will build a strong talent pipeline and help hire and retain skilled employees. If you are passionate about driving a fast-growing agile business, then MicroAgility Services (Pvt) Ltd is looking for you! Responsibilities: Understand the job descriptions of assigned position thoroughly with complete information of timeline Source potential candidates on different platforms, like Job Boards, LinkedIn, Social Media Groups and etc. Search relevant candidates from Canada through all available sources Approach the required consultants/candidates and increasing the pool of candidates Maintain the internal database properly Perform screening calls to

analyze applicants abilities Interview candidates combining various methods (e.g. structured interviews, technical assessments and behavioral questions) Conduct technical interview, negotiation on rate/compensation and location preferences with potential consultants/candidates, and finalize terms & conditions with them. To Qualify You Will Need: Must be comfortable in timings from 04:30 PM to 01:30 AM Previous HR/management experience in Healthcare sector is preferred Bachelor's Degree (HR) from HEC recognized University At least 06 Months-1 Years of experience in similar role A positive "can-do" approach, resilience, with strong organization skills Hands-on experience with various interview formats (e.g. phone, Skype and VOIP structured) Familiarity with Applicant Tracking Systems (ATS) and resume databases Solid knowledge of sourcing techniques (e.g. social media LinkedIn recruiting and Boolean search skills/techniques) Fluent English- writing and verbal Global recruiting experience - advantage Perks of Joining Our Team: Market Competitive Salary Medical Health Insurance Life Insurance EOB I Lead / Placement Incentives Annual Increment and Performance Bonus 16 paid leaves Annual vacations Pick and Drop for females (Within Islamabad) #J-18808-Ljbfrr

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