

## Labs Services Manager

[Apply Now](#)

Company: Al Mustafa Welfare Society

Location: Saddar Town

Category: other-general

Labs Services Manager Al Mustafa Welfare Society, Pakistan Masters in Applied Chemistry / Analytical Chemistry Oversees the smooth operations of the lab department and the chain of laboratories under AMWS umbrella. Responsible for developing new lab collections centers on different venues while leading the lab expansion projects. Ensure preventive and corrective maintenance of equipment of collection points and Stat labs. Will be responsible for shifts at different branches Assist HR with recruiting when necessary. Formulating and implementing short and long-term goals for lab operations; project future needs and formulate strategies consistent with the projections. Answer queries from customers, collection center's lab staff. Oversee budgeting, reporting, planning, and auditing Ensure all legal and regulatory documents are filed and monitor compliance with laws and regulations Developing and implementing policies, protocols, and procedures. Controlling budgets for security operations and monitor expenses. Attend meetings with other managers to determine operational labs needs. Manage the daily activities of the Housekeeping department to include appropriate cleaning of all lab facilities. Planning, organizing, and directing team members to ensure the highest degree of client satisfaction. Ensure staff provide high standards of customer service to customers Prepare hours schedule for subordinates along with time off and timesheets submission to HR essential for payroll processing. Supervise entire inventory management related to chain of labs and maintain records. Ensure Quality Assurance Any other tasks assigned by management Job Specification Required Qualifications & Skills Qualification: Masters in Applied Chemistry from a recognized university A Bachelor's degree in business administration, or an equivalent qualification

preferred. Experience: 3 to 5 years of demonstrable experience in a managerial capacity at chain of Labs / Hospital Labs. Excellent verbal and written communication skills Strong time-management, staff management and organizational skills Self-driven and motivated to increase efficiency and performance In-depth knowledge of the Lab operations and dos and don'ts. Exceptional communication skills in advising customers and managing employees. Competency in IT Skills and lab management software System. Hospital & Health Care - Karachi, Pakistan

#J-18808-Ljbffr

[Apply Now](#)

#### Cross References and Citations:

1. Labs Services Manager Jobs Saddar Town ↗
  2. Labs Services Manager Jobs Saddar Town ↗
  3. Labs Services Manager Jobs Saddar Town ↗
  4. Labs Services Manager Jobs Saddar Town ↗
  5. Labs Services Manager Jobs Saddar Town ↗
  6. Labs Services Manager search Saddar Town ↗
  7. Labs Services Manager job finder Saddar Town ↗
1. Labs Services Manager jobs ↗
  2. Labs Services Manager jobs ↗
  3. Labs Services Manager jobs ↗

Source: <https://pk.expertini.com/jobs/job/labs-services-manager-saddar-town-al-mustafa-welfare-s-1398-25052/>

Generated on: 2024-05-06 by Expertini.Com