Pakistan Jobs Expertini®

Manager Total Rewards & Payroll

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Company: Ingredion Incorporated

Location: , , Pakistan

Category: office-and-administrative-support

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bonus programs, and other annual benefits plans. Market Analysis – Conduct market analysis and benchmarking studies to ensure the competitiveness of compensation and benefits packages in the Pakistan job market. Actively participate in annual market surveys; to oversee activity related to published compensation & benefits surveys, audit surveys output, market trends and competitive pay positions. Employee Benefits Programs – Manage employee benefits programs, including health insurance, retirement plans, leave policies, and other perks, ensuring compliance and effectiveness. Maintain benefits information through employee self-service portal and advise employees on statutory requirements, collective agreements, and HR policies & procedures. Compliance – Ensure Ingredion's compensation and benefits plans comply with local laws and regulations. Ensure regulatory compliance such as managing all aspects of equity payroll administration; ensuring timely reporting, filing and all required regulatory compliance. Payroll Monthly Payroll Processing & Reconciliation – Oversee end-to-end payroll processing for all employees in Pakistan. Manage monthly reconciliation of payroll, to optimize integration between the payroll system and other HRIS (Human Resource Information Systems) and Finance software.Payroll Reports – Work in close collaboration with HR teams to prepare monthly, quarterly, and annual payroll reports for management and finance teams. Support internal and external audit reviews of relevant payroll dataContinuous Improvement – Continuously review and streamline payroll processes to enhance efficiency and accuracy, seeking opportunities to implement automation or software improvements. Analyze payroll data to identify trends, discrepancies, and potential issues, and make recommendations for improvement or cost-saving measuresEmployee Support - Respond to employee inquiries related to payroll, taxation, and benefits, providing prompt and helpful assistance. Employee Life Cycle – Collaborate with the HR team to ensure smooth onboarding and offboarding processes. Qualified candidates will have: Mandatory Requirements: Bachelor's degree (HR, Finance or related) 7-10 years' relevant experienceIn-depth knowledge of Pakistan's labor laws, tax regulations, and employee benefit schemes. Familiarity with payroll software and HRIS systems (e.g., Workday, SAP, Oracle, ADP, etc.) Desirable Requirements: An MBA or an advanced degree/ professional certification is a plus (e.g., CA/ACMA).Leadership qualities to manage a team effectively and collaborate with cross-functional departments. Required Behaviors and Skills:Strong verbal and written communication skills both in local language and English.Detailoriented and highly organized to manage complex processes and meet deadlinesFocus on the employee experience, customer satisfaction and business outcomes Ability to multitask,

prioritize, and manage time efficientlyRelocation Available:No About IngredionIngredionis a leading global ingredients solutions company. We make sweeteners, starches, nutrition ingredients and biomaterials that are used by customers in everyday products from foods and beverages to paper and pharmaceuticals. We turn grains, fruits, vegetables and other plant materials into ingredients that make crackers crunchy, candy sweet, yogurt creamy, lotions and creams silky, plastics biodegradable and tissues softer and stronger. Our innovative ingredient solutions help customers stay on trend with simple ingredients and gluten-free or high-fiber foods that appeal to today's consumers. Grounded in our values of Care First, Be Preferred, Everyone Belongs, Innovate Boldly and Owner's Mindset, we employ approximately 12,000 employees around the world. Our customers operate in more than 120 countries and represent 60 diverse sectors, including food, beverage, paper and corrugating, brewing and other industries.Introduce YourselfDon't see the dream job you are looking for? Share your contact information and CV/Resume - we will reach out for exciting career opportunities!Diversity, Equity, and InclusionWe understand that to progress our Diversity, Equity and Inclusion (DEI) journey, we must be intentional and focused on our culture, measure our improvements, identify our opportunities and seek partnerships that make a difference. Through this work, we are fostering a company full of high-performing teams and bringing a global mindset to everything we do. Please ask your Ingredion connection about our Employee Referral Process!

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