

Montessori Coordinator

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Company: IISAR School & College

Location: Saddar Town

Category: other-general

To teach and coordinate students/teachers according to guidelines provided by the National Curriculum Framework under the overall guidance of the competent education authority. To teach and educate students/teachers according to the educational needs, abilities and attainment potential of individual students/teachers entrusted to his/her care by the Head of School or Head of Unit. Planning, preparing and delivering lessons to all students/Teachers in the class; Assigning work, correcting and marking work carried out by his/her students/Teachers; Communicating, consulting and co-operating with other members of the school staff, including those having posts of special responsibility and parents/guardians to ensure the best interest of students; Maintaining good order and discipline among the students under one's care and safeguarding their health and safety at all times; Registering and monitoring the attendance of students/Teachers under one's care;

Job Specification

Being good at explaining things to others
Being a people person and enjoy working with a wide range of people
Enthusiasm
Having a strong knowledge in particular subject areas
Being a good time manager
Ability to work in a team as well as using your own initiative
Keeping your cool under pressure
Having patience and a good sense of humour
Being fair-minded
Coping well with change
Enjoying a challenge.
Computer (Ms -office and Internet)
Note : Good English Speaking and writing skills are the basic Criteria to apply for this post.

#J-18808-Ljbffr

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