

Office Manager

[Apply Now](#)

Company: Fornax Enterprises

Location: Islamabad

Category: other-general

- > To maintain official record related to purchase order, quotations, invoices etc.
 - > To participate in tenders related to maintenance and construction in different govt. departments.
 - > Maintain finances of office and staff
- Job Specification> Accounts handling
- > Good correspondance skills.
 - > Have knowledge of business letters and communication#J-18808-Ljbffr

[Apply Now](#)

Cross References and Citations:

1. Office ManagerInternjobs Jobs Islamabad Internjobs ↗
2. Office ManagerTechgiantcareersJobs Islamabad Techgiantcareers↗
3. Office ManagerMoroccojobsJobs Islamabad Moroccojobs↗
4. Office ManagerEnforcementjobsJobs Islamabad Enforcementjobs↗
5. Office ManagerJavajobsJobs Islamabad Javajobs↗
6. Office ManagerVancouverjobsJobs Islamabad Vancouverjobs↗
7. Office ManagerSearcheruropeanjobs Jobs Islamabad Searcheruropeanjobs ↗
8. Office ManagerEnforcementjobsJobs Islamabad Enforcementjobs↗

9. [Office Manager Muscatjobs Jobs Islamabad Muscatjobs ↗](#)
10. [Office Manager Searchukjobs Jobs Islamabad Searchukjobs ↗](#)
11. [Office Manager Thejobsearch Jobs Islamabad Thejobsearch ↗](#)
12. [Office Manager AustraliajobscareerJobs Islamabad Australiajobscareer↗](#)
13. [Office Manager Johannesburgjobs Jobs Islamabad Johannesburgjobs ↗](#)
14. [Office Manager Searchlondonjobs Jobs Islamabad Searchlondonjobs ↗](#)
15. [Office Manager Beijingjobs Jobs Islamabad Beijingjobs ↗](#)
16. [Office Manager Braziljobs Jobs Islamabad Braziljobs ↗](#)
17. [Office Manager Hondurasjobs Jobs Islamabad Hondurasjobs ↗](#)
18. [Office Manager HongkongjobsJobs Islamabad Hongkongjobs↗](#)
19. [Office manager Jobs Islamabad ↗](#)
20. [AMP Version of Office manager ↗](#)
21. [Office manager Islamabad Jobs ↗](#)
22. [Office manager Jobs Islamabad ↗](#)
23. [Office manager Job Search ↗](#)
24. [Office manager Search ↗](#)
25. [Office manager Find Jobs ↗](#)

Source: [https://pk.expertini.com/jobs/job/office-manager-islamabad-fornax-enterprises-2550-](https://pk.expertini.com/jobs/job/office-manager-islamabad-fornax-enterprises-2550-74709/)

74709/

Generated on: 2024-05-06 by [Expertini.Com](#)