

Payroll Specialist

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Company: Remote

Location: Islamabad

Category: other-general

Remote is solving global remote organizations' biggest challenge: employing anyone anywhere compliantly. We make it possible for businesses big and small to employ a global team by handling global payroll, benefits, taxes, and compliance. Check out remote.com/how-it-works to learn more or if you're interested in adding to the mission, scroll down to apply now. Please take a look at remote.com/handbook to learn more about our culture and what it is like to work here. Not only do we encourage folks from all ethnic groups, genders, sexuality, age and abilities to apply, but we prioritize a sense of belonging. You can check out independent reviews by other candidates on Glassdoor or look up the results of our candidate surveys to see how others feel about working and interviewing here. All of our positions are fully remote. You do not have to relocate to join us!

What This Job Can Offer You

Reviews and guarantees submission of payroll-related data to service providers, statutory filing requirements and payroll approvals.

Manages existing relationships with payroll, accounting and benefits service providers.

Serve as a primary point of contact for customers to run their monthly payroll cycle.

Responsible for ensuring full data integrity.

Be able to go from "scout to scale" and actually start things up.

What You Bring 4-5+ years experience of in-house payroll processing or equivalent.

In-depth experience with processing payroll for Vietnam and Japan.

Fluent in Korean and/or Japanese

Knowledge of payroll best practices.

Proficient in using software tools like SAP, Excel / Google Sheet.

An analytical mindset with great problem-solving abilities.

Ability to adapt to a fast-paced, international work environment with a passion for making an impact.

Is a productivity geek and will constantly think of ways to improve and speed up their work.

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