

Project Manager

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Company: Techventors

Location: Karachi

Category: other-general

We urgently require an experienced Project Manager.

To coordinate & Implement Project Management Best Practices throughout the Organization
Job Specification· To establish procedure and work flows specific to the need of organization and implement those successfully.

- To coordinate with all the departmental heads & employees on individual task allocation & departmental objectives.
 - To ensure alignment of projects with the Strategic Business Objectives of the Organization
 - To design & execute project reporting structures, reporting templates, project knowledge base and status update mechanisms.
 - To update Senior Management on project timelines, resource allocations, bottlenecks and resolutions.
 - To play an active role in requirement gathering from the new clients.
 - To ensure Operational Excellence and Quality Management in the PMO department
 - Minimize hurdles in performance, Monitoring and Control.
 - Creates and executes project work plans and revises as appropriate to meet changing needs and requirements.
 - Identifies resources needed and assigns individual responsibilities.
 - Manages day-to-day operational aspects of a project and scope.
 - Reviews deliverables prepared by team before passing to client.
- Skills Required:**• Excellent verbal & written English communication skills, pleasant mannerism, approachable and can remain calm under pressure.

- Work with multi-disciplinary team of developers and designers
 - Must have excellent analytical and problem solving skills.
 - Excellent communication and leadership capabilities
 - Strong problem solving skills and willingness to take on tasks/problems with commitment
 - Good understanding of database concepts
 - Strong knowledge of software architecture and networking
 - Ability to work with the team and as an individual as required
 - Positive and friendly attitude towards work, team and company
 - Willingness to work under pressure with strict time-lines
- Computer Software - Dubai, United Arab Emirates#J-18808-Ljbfrr

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