

Rice Export Manager

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Company: Latif Rice Mills

Location: Lahore

Category: other-general

Rice Export Manager Latif Rice Mills, Pakistan We are looking for a professional export officer having proven track record & ability to manage exports of firm. Your responsibilities include liaising with service providers for smooth execution of export shipments, preparing bank documents, managing bookings with shipping line, fumigation, survey company and clearing agent. handling complete documentation for banks & e-forms for shipments and all other bank related export documentation maintain register with complete details of each e-form, from approval to realization liaising with clearing agents, fumigation, survey companies, insurance handling shipping lines correspondence and documentation, placing bookings, SI submission, preparing drafts etc preparing customer documents for approval & final dispatch as per customer/bank requirements including LC. attestation & legalization dispatching documents through courier companies proper filing & record maintenance of all service providers You should have good command on MS Office and can communicate professionally with service providers. Job Specification Industry: Rice Manufacturing Gender: Male Minimum Education: Bachelors/Masters Minimum Experience: Min 2 years in rice export field specifically Job Location: Lahore Other benefits included depending on experience.

#J-18808-Ljbffr

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