

## Senior Associate - Transfer agency

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Company: LRI Invest

Location: Hyderabad City Taluka

Category: other-general

### Description

Do you have transfer agency processing experience, and are you seeking a new hybrid job in Mumbai? Apex Group is looking for a Senior Associate in the Transfer Agency Trade Processing Team, and the hybrid role comes with an excellent salary and benefits package. The Transfer Agency Department provides Fund Administration services to numerous Fund management companies covering the full range of shareholder servicing functions, including Transaction processing, Reporting, AML and Registration and Payments. The department is responsible for client and investor document management, processing and quality checking of transactions and updating the registers of clients in response to investor instructions.

In your first few weeks in this Senior Associate role, you can expect to:

Process financial and non-financial transactions through internal systems as per regulatory and client requirements

Identify and resolve problems within the defined procedures

Complete archiving of investor and client documentation, ensuring a full audit trail exists for subsequent retrieval

Work on initiatives and ad-hoc requirements as per business needs.

To apply for this Senior Associate - HF Dealing role, your soft skills, expertise, and experience should include:

Prior Transfer Agency processing experience

The ability to work under pressure and should be able to handle multiple projects

A good understanding of effective risk management and its execution

Knowledge of Microsoft Excel and Word.

If you want to impact and create change positively, you'll be rewarded with an excellent salary and benefits package for your inclusive and committed approach. Benefits As a truly global business, we tailor benefits to each location to safeguard our people and respect local cultures and ways of working. Our people are our greatest asset, and we invest in talent development. Join our global network, and you will benefit from education support, sponsorship and in-house training programs.

If this full-time hybrid Senior Associate - HF Dealing job motivates and inspires you, please contact Apex Group today.

Apex Group Ltd (Apex or the Group), established in Bermuda in 2003, is a global financial services provider. With over 80 offices worldwide and 12,000 employees in 38 countries, Apex delivers an expansive range of services to asset managers, financial institutions, private clients, and family offices. Apex's purpose is to be more than just a financial services provider. The Group is committed to driving positive change to address three core areas: the environment and climate change, women's empowerment and economic independence, and education and social mobility. Life at Apex isn't just about the work you do. It's about embracing the culture and loving what you do. Every employee plays a part in making Apex who we are today, and the more we grow, the more important that becomes. The international nature of our business and global network of offices means that there are opportunities to broaden your life experiences and take short-term or permanent relocation options.

#J-18808-Ljbffr

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