

Talent Acquisition Specialist / Recruiter

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Company: pavago

Location: , , Pakistan

Category: office-and-administrative-support

Pavago is a fresh and exciting startup with a big dream: to connect talented people from all over the world with companies that need them. We're just getting started, and we're looking for someone like you to join us as a Talent Acquisition Specialist / Recruiter. If you love meeting new people, enjoy organizing things, and get excited about helping others find their dream job, you're just the person we're looking for!

Who We Are: Pavago: We're a startup on a mission to shake things up in the recruitment world. At Pavago, we believe that great talent can be found anywhere, and we're determined to bring that global talent to companies across the globe. By joining us now, you'll be a key player in our growth, helping to shape how we connect people and companies in new and exciting ways.

Your Role with Us: Get to know what our clients need and help them find the perfect people for their teams. Write job posts that are clear and catchy to attract the best candidates out there. Share these job posts far and wide to make sure they get seen by lots of people. Sort through applications to find the gems - the candidates who could be just right for the job. Chat with candidates on the phone to see if they're a good fit. Arrange interviews and make sure everything goes smoothly. Think of fun and different ways to interview people to really get to know them. Dive deep in interviews to find out if candidates have the right skills and personality for the job. Share your findings about candidates with our clients, showing off the best points about each person. Help wrap things up and get new hires started on their exciting journey. Keep track of all the great candidates we meet for future opportunities. Use cool tech tools to keep everything running smoothly. Build connections with schools and other places to find even more amazing talent. Show off Pavago at job fairs and events to attract

new people and spread the word about what we're doing. What You Need to Join Us: A background in Business or something similar; if you've got an MBA, that's a plus! Great at speaking and writing in English. A pro at keeping things organized and juggling different tasks. You should have a nice quiet spot at home where you can work and chat with people over video calls. If you've used Applicant Tracking Systems before, that's awesome. Why You'll Love Working Here: You'll see the impact of your work as we grow and reach new heights. Learn lots of new things with us through training and getting to know the recruitment world inside out. Your work will touch people all around the world, giving you a chance to make a global impact. Work from wherever you like, making sure you've got the balance between work and play just right. Grow with us in a place that's all about getting better and reaching for the stars. Joining Pavago means being part of a fun, energetic team that's ready to change the game in recruitment. If you're up for an adventure and excited to be part of a global mission, we can't wait to meet you!

#J-18808-Ljbffr

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