

Tax Accountant

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Company: PremierBPO

Location: Lahore

Category: business-and-financial-operations

Premier BPO is a Business Process Outsourcing company. Premier BPO combines technology, people and customer needs to produce a synergistic blend of customized solutions: Call Centers, Back Office Processes, Customer Care, IT Services, and Technical Support. Our outsourcing solutions are jointly conceived and seamlessly integrated with the customer's practices. The new end-to-end process delivers cost savings, enhanced customer satisfaction, metrics, reports, and analytics. We also provide marketing and sales support capabilities to our customers so they can capture a larger pie of their target market.

Responsibilities

- Prepare and file various tax returns, including individual, corporate, and partnership tax returns.
- Conduct research on tax laws and regulations to ensure compliance and optimize financial strategies.
- Analyse financial statements to identify tax-saving opportunities and potential risks.
- Assist clients or internal departments with tax planning and provide advice on tax strategies.
- Stay up to date with changes in tax laws and regulations and implement necessary adjustments.
- Maintain accurate records and documentation to support tax filings.
- Resolve tax-related issues, discrepancies, and disputes with tax authorities.
- Collaborate with the finance and accounting team to ensure accurate financial reporting.
- Assist in the preparation of financial statements and budgets.

Requirements

- Bachelor's degree in accounting, Financial, or Business Administration.
- Have 3-5 years of prior tax preparation experience (key point)
- CPA preferred.
- Experienced with QuickBooks online and desktop software.
- Ideally experienced with Lacerte software
- Ability to work under pressure and meet strict deadlines.
- Organizational, intuitive problem solving, analytical, and communication skills required.
- Intermediate knowledge

of Accounting Systems and associated modules (Great Plains knowledge is a plus).● High level of proficiency with MS Excel.What we offerLocation: Gulberg II, LahoreJob Type: OnsiteTiming: 06:00 Pm – 03:00 Am
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