

## Traffic Assistant Female

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Company: HRSI

Location: Karachi

Category: other-general

We are seeking a dedicated Traffic Assistant to play a vital role in supporting the efficient and safe operations of our aviation facility. FRESH GRADUATES ARE ENCOURAGED TO APPLY. As a Traffic Assistant, you will assist in the coordination and management of air traffic on the ground, helping to ensure smooth and secure aircraft movements. This position requires strong communication skills, attention to detail, and the ability to work effectively in a dynamic aviation environment.

### **Traffic Assistant FEMALE.**

#### **Job description**

We are seeking a dedicated Traffic Assistant to play a vital role in supporting the efficient and safe operations of our aviation facility. As a Traffic Assistant, you will assist in the coordination and management of air traffic on the ground, helping to ensure smooth and secure aircraft movements. This position requires strong communication skills, attention to detail, and the ability to work effectively in a dynamic aviation environment.

**Salary** Rs40,000.00 - Rs45,000.00 per month

#### **Job Description: Traffic Assistant**

To ensure that a high level of customer service is provided to all passengers and airlines.

To ensure compliance with all regulations for check-in and boarding procedures.

To ensure compliance always with Airline, Company and Departmental policies and procedures.

Ensure all excess baggage and applicable fees are collected without exception, complying with Airlines Policies and Procedures.

To be competent on all airlines and their respective check-in and boarding procedures to a high standard.

To be fully competent on all manual/automated check-in processes.

To seek methods of improving services and performance of department with submission of proposals to the Supervisor.

Assist with PRM passengers.

Report any accidents/incidents to the shift supervisor.

Assist passengers at self-service kiosks.

To comply with Company and Departmental Uniform regulations.

To be available to assist with any customer requirements.

### **Requirements**

- Education: Bachelors or e equivalent.
- Must be Presentable and be comfortable in wearing a Uniform.
- Excellent communication skills and the ability to remain composed under pressure.
- Proficiency in using computer systems.
- Strong organizational, communication, and interpersonal skills
- Proactive and attention to detail
- Poise, presence, and professionalism

Job Type: Full-time - Rotational Shift

Salary: Rs45,000.00 per month

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