

## Vendor Manager

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Company: Glovender Corp

Location: , , Pakistan

Category: other-general

Glovender is looking for a hard-working and responsible vendor manager to help our supply chain team in monitoring, managing, and supervising our vendors in Sialkot, Pakistan and Lahore, Pakistan. Glovender is a fast-growing Nashville based supply chain acceleration startup. We help leading brands and emerging creators avoid supply chain delays, accelerate product launches, and maximize profits using our G360 Command Center™ platform and global supply chain agents. Your responsibilities include the following:

- Develop and sustain long-standing relationships with company-approved vendors
- Meet with suitable vendors to assess their products, inquire about their services, negotiate pricing, and communicate any product or service-related concerns
- Conduct research on available vendors to determine which vendors offer the best pricing and product quality
- Implement industry best practices to find and onboard the right fit vendors
- Conduct interviews with new vendors and inform approved vendors of their responsibilities and obligations
- Establish standards by which to assess the performance of approved vendors
- Ensure that all vendors are compliant to international standards
- Report all metrics required by the supply chain manager in a timely manner
- Resolve disputes with vendors in a timely manner
- Regularly visit vendor sites to conduct random inspection and ensure client orders are getting processed in an effective and timely manner
- Evaluate current vendor management programs and identifying ways to improve them

**Requirements:** Bachelor's degree in supply chain management, marketing, business administration, or a related field  
Proven experience working as a vendor manager  
Proficient in all Microsoft Office applications  
The ability to travel at different locations with your own transportation  
The ability to multitask effectively  
Strong negotiation, management,

and decision-making skillsExcellent analytical, problem-solving, and organizational skillsEffective written and verbal communication skillsFluency in Urdu and EnglishCompetitive PayFuel and meal reimbursementsGreat promotion opportunities with a fast-growing start-upGlovender is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for our team. First Name \* Last Name \* Phone \* Email \*Describe any relevant experiences you have related to this role \*Why do you think you will be a good fit for this role? \* Why Glovender? \*Resume link \*LinkedIn URL (Optional): Anything else you would like to share with us

#J-18808-Ljbfrr

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